Folksworth Church of England Primary School Class Dojo Code of Conduct

Intention

Class Dojo is a secure platform designed to share information about events, letters news and information relevant to my child, their class and the school.

Class Dojo is an extension of our school community and as such is underpinned by our vision of working together to achieve the best outcomes and opportunities for our children.

By connecting to and using the Class Dojo Platform you, the parent/ carer) are agreeing to follow the expectations set out below.

Commenting on the Class/ School Feed

Parents/ Carers can comment on and like posts. Any comments should be positive and contribute to the ethos of the school. Class Dojo is not the forum for raising concerns or commenting negatively about something, instead the correct protocols should be followed speaking to the class teacher or headteacher in the first instance.

Photographs

Staff may choose to share photographs of children working in class and of school events. Photographs are securely held and shared on Class Dojo and are not accessible on the wider internet.

Parents/ Carers are expected to access these photographs for personal use and <u>must not</u> repost these on social media or internet platforms.

By joining this platform Parents/ Carers are giving permission for photographs of their child(ren) to be included. If you do not consent to your child being included in photographs please write to the school office to notify them of this.

Direct Messaging

Parents/ Carers can send direct messages to the class teacher, school office and Headteacher. Staff will respond at appropriate times throughout the day and Parents/ Carers may not get an immediate response. Staff are not expected to respond to messages outside of their working hours.

If the class is led by two teachers please message the teacher working on that day.

Private messages should be respectful in tone and not include personal or abusive comments.

Staff will check for messages at the start and end of the school day. During busy periods, staff may be unable to check more frequently than this.

Urgent Messages

Urgent messages should be sent directly to the school office to be addressed immediately. Any urgent messages from school to Parents/ Carers will be made as a phone call or through our text messaging system.

Absences

To report absences Parents/ Carers should telephone the school office on the first day of absence.

Checking for Updates

Dojo should be checked regularly for updates, however, it is not an expectation that there will be a daily update.

Breaching the Code of Conduct

If these rules are not followed a warning may be issued or the Parent/ Carer may be removed from the platform.

